MEMORANDUM

# ***To:*** ENG 101 Instructors

***From:*** Richard A. Bogart,

 ENG 101 Coordinator

***Date:***  April 6, 2011

## Re: Student Learning Course Outcomes Evaluation -- Research Paper

Just a "thank you," and a clarification if needed.

Within a couple of days of each other, you were recently sent two sets of rubrics.

The first was to be used to analyze the first five submissions, selected alphabetically, of a second short paper for each section of ENG 101 that you are teaching, and to submit it as a follow-up to the one you had done earlier in the semester.

I have received, so far, very good response from that request, and I thank you very much for it. To those who have yet to submit it, please be reminded.

A couple of days later, you received a similar looking rubric (although with somewhat different content), asking you to submit information about the research papers that your students have submitted. Again, the first five, alphabetically, in each class.

I know that it is early to expect this. I am getting my own papers from the students tomorrow.

But, since the two forms do look similar, I just wanted to point it out to you.

Again, I thank you all in adavance for your excellent response to this important effort at assessment and program improvement. I have been very pleased, even surprised, at the excellent response I have received.

It is just another indication of your very supportive attitude toward our students.

cc: Dr. Joao Sedycias,

 Chair / Humanities

 Dr. Susan Gaulden

 Chair / Student Learning Outcomes Committee