**Course-Level Student Learning Outcome (SLO) Assessment Plan**

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Division/Department: Business

Course to be assessed for SLOs in Fall 2011: CSS 101

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1. What student learning outcomes (SLOs) will you assess in Fall 2011? Please identify at least 2 course goals (CG), relevant general education goals (GEG), and/or applicable program goals (PG) from your ECC Course Outline SLO Assessment Summary Sheet.

* SLO #1 CG 3: Implement effective time management skills.
* SLO #2 CG 4: Demonstrate information literacy skills.

1. For each SLO given above, what assessment method**s** (rubrics, assignments, tests, classroom assessment techniques, portfolios, surveys, etc.) will you implement in Fall 2011 to gather evidence of student learning related to the outcome? Identify each type of assessment method included below in your lists – direct (D) or indirect (I)? student learning outcome (SLO), process (P), input (In), or context (C)? summative (S) or formative (F)? qualitative (QL) or quantitative (QN)? Objective (Obj) or subjective (Subj)?

Assessment method**s** to be used to assess SLO #1: Blueprinting short-answer questions on exams (D, SLO, S, Obj/Subj); a rated scale rubric – College Success Factor Index – will be used to evaluate the presence of an effective time management system (SLO, QN, F); a checklist rubric will be used to score semester planners for completion and correct usage (D, F, Obj)

Assessment method**s** to be used to assess SLO #2: Blueprinting short-answer questions on exams (D, SLO, S, Obj/Subj); a checklist rubric will be used to score a V.A.L.E assignment completed during a formal orientation at the ECC – MLK Library (Note: The V.A.L.E assignment follows a hands-on information literacy presentation by ECC librarians.)

1. For each SLO given above, identify *when* each assessment method will be used in the course in Fall 2011; e.g., draw up a timeline for the course which indicates when every SLO assessment method named above will be used throughout the semester (Week 1 – Week 16).

SLO #1 Assessment Proposed Timeline 🡪 The College Success Factor Index questionnaire will be administered in Week 3 (pre-survey) and Week 12 (post-survey); the Semester Planners will be checked for usage and completion in Weeks 4, 8 & 12; blueprinted questions on midterm and final exams in Weeks 8 & 14

SLO #2 Assessment Proposed Timeline 🡪 The V.A.L.E assignment will be completed during the Library orientation held in Weeks 5 – 7; blueprinted questions on midterm and final exams in Weeks 8 & 14

1. How many sections of the course or how many students will be involved in using these assessment instruments and collecting SLO assessment data in Fall 2011? Please identify your sample size by number of classes (sections of the course) or number of students. (Remember: A 5% error margin in your analysis is ensured if you sample 278 out of 1000 students, 217 out of 500 students, 184 out of 350 students, 132 out of 200 students, 80 out of 100 students, or 44 out of 50 students. – taken from p. 48 of *Assessing Student Learning: a common sense guide*, 2nd edition by Linda Suskie)

4 sections of CSS 101 will be involved in SLO data collection in Fall 2011, which includes approximately 60 – 80 students total. All students in each section will participate.

1. Using ~~representative random~~ sampling, which sections or which students will be involved in using these assessment instruments and collecting SLO assessment data in Fall 2011?

All students from each of the following CSS 101 sections will participate: 010 (Prof. Janet Foster), 027 (Prof. Maria Salmeron), 028 (Prof. Linda Carter) & CWC (Prof. Michelle Walezak).