**Spring 2011 SLOAT MEMBERS – FYI:**

Spring 2011 SLOAT contributions will be added to the ECC SLO Assessment website, <http://sloat.mathography.org>, in June 2011. **I need the following items that will be linked to your SLOAT course on the website if I do not have them already:**

I. Your Revised “completed” Division-approved SLOAT Course Outline

II. Your SLO Assessment Summary Sheet for Your SLOAT Course

III. Your SLOAT SLO Assessment Plan Spring 2011 for Your SLOAT Course

IV. A Digital Photo of You (please see Ron Bannon, Yelena Lyudmilova in the FTRC, or Leon Bolden if you need to have one taken)

Please include the elements listed below in your **Spring 2011 SLOAT Reports, which are due no later than Tuesday, May 31, 2011.** Note: You can see examples of Fall 2010 SLOAT final reports on the website.

1. Introduction
	1. Purpose
2. Methodology – **SLOAT ASSESSMENT PLAN**
	1. Population or sample to be selected (size)
	2. Administration – when, where, how
	3. Instrumentation
		1. Copy of essay questions
		2. Copy of scoring rubrics
		3. Other…
	4. Collection of data – who and how?
	5. Processing of data – who and how?
3. Results
	1. What are the results? – **FINDINGS** – certainly share data in table, graph, etc. form
	2. How will they be shared?
	3. How will they be used to affect change? – **SUGGESTIONS FOR IMPROVEMENT**

Thanks!!! Susan